



~ NEIGHBORS SERVING NEIGHBORS ~

156-15 Sanford Ave, Flushing, NY 11355

www.murrayhillflushing.com

SUMMER YOUTH PROGRAM 2024

APPLICATION FOR ADMISSION

We only accept cash and checks. Checks should be made payable to **MHNA**.

FOR OFFICE USE ONLY

8 am - 2 pm

\$99 / Week (indicate weeks):

FOR OFFICE USE ONLY:

T-SHIRT - EXTRA \$10 (circle): Y-small Y-medium Y-large
A-small A-medium A-large

RECEIPT # _____

REG form # _____

MOM WHATSAPP: Y / N T-SHIRT RECEIVED: Y / N

DAD WHATSAPP: Y / N

P.M. Snack Fee (\$15) July _____ P.M. Snack Fee (\$15) Aug _____

2 pm - 6 pm

\$79 / Week (indicate weeks):

- Registration Fee (\$75) Applied
- Registration Fee Waived (returning students only)

Total Price \$ _____

1. Student's Information

_____ / _____ / _____ →
 Last Name First Name M/F Birth Date **NEXT** Grade School

2. Parents/Guardian's Information

Parent Contact Information:		
Parent #1		
Cell:		Work Phone:
Parent #2:		
Cell:		Work Phone:

Address: _____
 Street City State Zip Code

Preferred Contact Language (Circle Option): ENGLISH SPANISH CHINESE

4. Has the student ever repeated a grade? If yes, describe which grade and why. _____

5. Has your child ever been referred or treated for (check all that apply):

- Learning disabilities Language processing ADHD/ADD Emotional difficulties IEP
- Other Special Education

If yes, please explain. _____



- Initial / most recent testing dates: _____ Please submit a copy of most recent test results. (Optional)

6. Does your child have any physical disabilities we need to provide for? If yes, please explain.

In signing this, I agree that:
I have read all policy sections (attached) and shall comply with the terms and conditions thereof.

X _____	X _____
PARENT/GUARDIAN'S SIGNATURE	Parent Coordinator's Signature
DATE	Date
PRINT NAME	Print name

***A ONE-TIME, NON-REFUNDABLE REGISTRATION FEE OF \$75 MUST ACCOMPANY THE SUBMISSION OF THIS APPLICATION FORM (waived for all previously enrolled students)**

BLUE CARD

Please list all names of people authorized to pick your child up:

- | | |
|---------------|-----------------------------|
| 1. Name _____ | Relationship to Child _____ |
| 2. Name _____ | Relationship to Child _____ |
| 3. Name _____ | Relationship to Child _____ |
| 4. Name _____ | Relationship to Child _____ |
| 5. Name _____ | Relationship to Child _____ |

Please list anyone that is legally unauthorized to pick up the above named child:

Name _____

PLEASE JOIN THE PARENT GROUP CHAT: Scan below



PARENTS (Murray Hill Summer '24)
 WhatsApp group



Murray Hill Neighborhood Association Summer Program

Emergency Contact Form

Doctor's Name:		Child's date of birth:
Phone:	Fax:	
Address:		
Insurance Company	Insurance Policy #	Effective dates:

ALLERGIES:

- My child has **an allergy** to the following food(s): _____
Describe reaction if food is eaten and what is done to manage it:

- My child is allergic to the following **medication(s)**: _____
- My child is allergic to the following **substance(s)**: _____
- My child has the following **chronic health condition(s)**: _____

Medication:

- My child is on the following medication*: _____

*ASP staff will NOT administer medication, except in an emergency situation, unless we have explicit permission from parents.

While your child is in our care, an accident, emergency, or illness may occur that requires immediate medical attention without sufficient time to contact parents/guardians. We need to keep an authorized consent in advance from parents or legal guardians for such treatment.

Emergency Contact Person #1:	Emergency Contact Person #2:
Phone #	Phone #
Relationship to Child:	Relationship to Child:
Is this person authorized to pick up your child? Yes /No	Is this person authorized to pick up your child? Yes /No

Authorization to Consent to Treatment of a Minor

I hereby authorize Murray Hill Neighborhood Association After School Program to engage for my child, _____, at my expense any **necessary emergency medical or dental care including but not limited to the first aid treatment**, until I can be informed and make further arrangements. It is understood that every effort will be made by Murray Hill Neighborhood Association After School Program to contact me. This authorization will expire on September 7, 2024.

PARENT/GUARDIAN'S NAME: _____

PARENT/GUARDIAN'S SIGNATURE: _____ **DATE:** _____



Murray Hill Neighborhood Association
After School Program
156-15 Sanford Ave Flushing, NY 11355 (646) 584 - 9118

PARENTAL CONSENT FORM

I hereby give to the Murray Hill Neighborhood Association permission to produce, reproduce, display, advertise, or otherwise use, any and all photographs, films or other media taken of my child, _____, in conjunction with an after school work or activity.

I understand that this is designed to showcase my child's participation in an after school program setting and is not for a profit venture. Therefore, no fees will be paid to my child or me by the Murray Hill Neighborhood Association, staff, individual or any related organization.

I understand that the information to be published or posted does NOT include my child's personal identifiable information such as my child's last name, address, phone number etc.

PARENT'S SIGNATURE

DATE

PARENT'S NAME (PRINT)

MHNA SUMMER YOUTH PROGRAM 2024

PLEASE READ; THEN, KEEP THE FOLLOWING PAGES FOR YOUR RECORDS

PROGRAM OVERVIEW

Murray Hill Neighborhood Association provides children with safe and enriching community summer programs that offer a time of storytelling from God’s Word, youth mentorship, organized team sports, supervised study and classroom time, academic tutoring, recreation, extra-academic activities and family support in a nurturing Christ-centered environment. In order to provide the highest quality service, we ensure quality staff and support systems with periodic program evaluation by the board of the association.

PROGRAM HOUR (4 days per week, MON - THURS)

The Morning “Community Enrichment” Program begins at 8 am and ends at 2 pm. Breakfast is from 8 - 8:30am. Extended tutoring hours are available from 2 pm - 6 pm for an additional rate.

****There is NO regular programming for any full day TRIP (8 am - 6 pm)***

****CLOSED JULY 4th***

Program Contact

Program Directors:

917-929-5683 (Ms. Joy)
718-640-4944 (Ms. Gio)

Daily Schedule (Subject To Change)

- | | |
|-----------------|--|
| 8 am - 830 am: | Breakfast and Check-In. |
| 8:45 am - 2 pm: | “Community Enrichment” Program (Bible, Extra-Academic Activities, Arts & Crafts, Team Games, Sports); FREE LUNCH SERVED @ 12 pm |
| 2 pm: | Dismissal 1 |
| 2 pm - 6 pm: | Afterschool Program: Math & ELA tutoring and academic enrichment |
| 6 pm: | Dismissal 2 |



FIELD TRIP OVERVIEW:

Regular morning and afternoon programming shall NOT be provided on full day trips (8 am - 6 pm). If a student will not go on a full day trip, please stay home that day.

Trip participation is based on a first come, first serve basis. Space is limited so register as soon as possible. Free lunch will be provided on some trips, but not on others. Please stay tuned for trip updates (schedule/price updates, trip details, lunch, etc) on the parent group chat. For trip participation, an MHNA SP T-SHIRT is required (\$10).

FIELD TRIP SCHEDULE (Tentative):

7/12: Splish Splash Water Park – FULL DAY TRIP: stay home if your child will not go.

7/19: Half Day Trip TBD – Regular Programming Will Be Provided

7/26: Camelbeach Waterpark – FULL DAY TRIP: stay home if your child will not go.

8/2: TBD – Regular Programming Will Be Provided

8/9: Six Flags – FULL DAY TRIP: stay home if your child will not go.

8/16: Regular Day

FINANCIAL POLICY (2024)

Tuition:

\$99 / Week: standard weekly rate: morning session (per child).

\$79 / Week: standard weekly rate: afternoon session (per child).

10% off tuition if all 7 seven weeks are paid for upfront.

5% off tuition if five or six weeks are paid for up front.

Single-Day Morning Rates: \$35

Single-Day Afternoon Rates: \$25

Absences do not result in tuition credit or transference of any kind.

The tuition fees cover regular programming days only. The only non-regular programming days are the full day trips that last from 8 am to 6 pm. Half-Day trips are considered regular programming days and the Murray Hill site will be open as normal on those days. If your child will not attend a full day trip, please keep your child home on that day; the Murray Hill site will be closed on the full day trips.

MHNA reserves the right to swap a full day trip date with a regular programming date due to rain or inclement weather. Parents will be informed of such happenings with program change details as far in advance as possible.

Registration Fee:

A one-time non refundable \$75 registration fee will apply to each new

registrant (second and subsequent siblings will pay \$50 each). The registration fee must accompany the submission of the registration form. The fee will be waived for all previously enrolled MHNA students. The fee is nonrefundable. The registration fee is not a deposit and it does not guarantee a registration spot. No registration forms will be received without the corresponding registration fee(s).

Reservation Deposits:

To reserve a registration spot, a nonrefundable deposit – on top of the registration fee – of \$115 per student is required.

Snack Fee:

\$15/month (Juice, Chips, Cookies, Pop Tarts, etc). (Parents may opt out of the fee and send their own snack with their child.)

Trip Rates:

Trips are generally \$69-\$99 per trip. All trip payments will be due at designated due dates. Failure to pay by the due date will result in your child not being guaranteed a spot on the trip.

Payment Due Dates:

All payments are due up front before a student first physically attends the program. Failure to pay will result in a student not being allowed admission into the program site. All single week payments are due on the Wednesday of the prior week. All single day payments are due upfront before a student physically steps into the program site to attend the program.

Transportation:

Two-Way transportation to and from the summer program site from and to a student’s home (at 7:30 am or 8:00 am or 8:30 am and at 6 pm) is available at affordable rates. Please speak with the front desk for more information. Transportation is not provided at 2 pm.

Refund Policy

Tuition is neither refundable nor transferable. This policy applies in all circumstances including inclement weather and natural (or man-made) disasters.

GENERAL POLICIES

LATE PICK-UP FEES

Any child picked up after 2:05 pm or 6:05 pm will be subject to a \$6 per 15 min late fee (\$24 per hour). If you will be late to pick up your child, please notify the program beforehand.

BREAKFAST POLICY

Breakfast is served from 8-8:30am. Breakfast will NOT be provided after 8:30 am sharp. Please make sure you drop off your child prior to 8:15 if you would like breakfast.

SIGN OUT & BLUE CARDS

To ensure the safety of every child entrusted to MHNA Afterschool Program, all persons intending to pick up a child must sign out at the front entrance. On the blue card forms please indicate the names of all persons who will be authorized to pick up your child. Any person not on your child’s blue card will be considered unauthorized to pick up your child. MHNA reserves the right to prevent all unauthorized persons from picking up a child. Anyone who comes to pick up a child must show proper identification.



ABSENCES

Please notify the whatsapp parent group chat if your child will be absent from the program on any day. Absences have 0% effect on tuition payments, tuition credit, and tuition transferability.

CELL PHONES / ELECTRONICS

Smartphones, electronic devices, video games, and any devices that have internet access will not be permitted for use by any students during Program hours. If such devices are found, they will be confiscated and returned promptly to parents. If your child needs a smartphone for emergencies, please notify us verbally, by text message or writing and see that it is kept in his/her backpack to be used only when absolutely necessary. If you must speak to your child during after school program hours, we kindly ask that you call the Parent Coordinators. All cell phones of children must be checked in at the front entrance daily.

DISCLAIMERS:

MHNA SUMMER PROGRAM IS NOT RESPONSIBLE FOR LOST PHONES, IPADS, DEVICES, OR FOR ANY OTHER LOST OR BROKEN PERSONAL ITEMS (SUCH AS ELECTRONICS, GLASSES, TOYS, AND JACKETS).

DISMISSAL FROM PROGRAM BASED ON BEHAVIORAL INFRACTION

A student who commits a serious behavioral infraction of the student code of conduct is subject to immediate dismissal from MHNA Summer Program. However, most times, a student involved in a serious behavioral infraction will be referred to the MHNA board of trustees for evaluation or assigned disciplinary monitoring. When a student is dismissed from MHNA SP, parents are responsible to pay tuition for all days a student was in attendance. Any residual tuition, beyond the last day of attendance, will be refunded.