



SUMMER YOUTH PROGRAM 2020 APPLICATION FOR ADMISSION

MORNING

enrollment fee: \$99 JULY___ \$99 AUGUST___

CARNIVAL (\$20)

AFTERNOON (\$110 per week)
specify which weeks paid for:

FOR OFFICE USE ONLY:

T-SHIRT - EXTRA \$10 (circle): Y-small Y-medium Y-large
A-small A-medium A-large

RECEIPT # _____

REG form # _____

BLUE CARD COMPLETE: Y / N T-SHIRT RECEIVED: Y / N

Total Price \$ _____

1. Student's Information

_____ / _____ / _____ →
Last Name First Name M/F Birth Date **NEXT** Grade School

2. Parents/Guardian's Information

Parent Contact Information:		
Parent #1		
Cell Phone:	Work Phone:	Home Phone:
Parent #2:		
Cell Phone:	Work Phone:	Home Phone:

Address: _____
Street City State Zip Code

Preferred Contact Language (Circle Option): ENGLISH SPANISH CHINESE

4. Has the student ever repeated a grade? If yes, describe which grade and why. _____

5. Has your child ever been referred or treated for (check all that apply):

- Learning disabilities
- Language processing
- ADHD/ADD
- Emotional difficulties
- IEP
- Other
- Special Education

If yes, please explain. _____

Initial / most recent testing dates: _____ Please submit a copy of most recent test results. (Optional)

6. Does your child have any physical disabilities we need to provide for? If yes, please explain.



In signing this, I agree that:

I have read the trip, financial, and general policies sections (attached) and shall comply with every precept thereof.

X _____

PARENT/GUARDIAN'S SIGNATURE

DATE

X _____

Parent Coordinator's Signature

Date

PRINT NAME

Print name



Murray Hill Neighborhood Association Summer Program Emergency Contact Form

Doctor's Name:		Child's date of birth:
Phone:	Fax:	
Address:		
Insurance Company	Insurance Policy #	Effective dates:

ALLERGIES:

- My child has no known allergies.
- My child has **an allergy** to the following food(s): _____
Describe reaction if food is eaten and what is done to manage it:

- My child is allergic to the following **medication(s)**: _____
- My child is allergic to the following **substance(s)**: _____
- My child has the following **chronic health condition(s)**: _____

Medication:

- My child is on the following medication*: _____
- *ASP staff will NOT administer medication, except in an emergency situation, unless we have explicit permission from parents.

While your child is in our care, an accident, emergency, or illness may occur that requires immediate medical attention without sufficient time to contact parents/guardians. We need to keep an authorized consent in advance by parents or legal guardians for such treatment

Emergency Contact Person #1:	Emergency Contact Person #2:
Phone #	Phone #
Relationship to Child:	Relationship to Child:
Is this person authorized to pick up your child? Yes /No	Is this person authorized to pick up your child? Yes /No

Authorization to Consent to Treatment of a Minor

I hereby authorize Murray Hill Neighborhood Association After School Program to engage for my child _____, at my expense any **necessary emergency medical or dental care including but not limited to the first aid treatment**, until I can be informed and make further arrangements. It is understood that every effort will be made by Murray Hill Neighborhood Association After School Program to contact me. This authorization will expire on September 7, 2020.

PARENT/GUARDIAN'S NAME: _____

PARENT/GUARDIAN'S SIGNATURE: _____ **DATE:** _____



Murray Hill Neighborhood Association
After School Program
156-15 Sanford Ave Flushing, NY 11355 (646) 584 - 9118

PARENTAL CONSENT FORM

I hereby give to the Murray Hill Neighborhood Association permission to produce, reproduce, display, advertise, or otherwise use, any and all photographs, films or other media taken of my child, _____, in conjunction with an after school work or activity.

I understand that this is designed to showcase my child's participation in an after school program setting and is not for a profit venture. Therefore, no fees will be paid to my child or me by the Murray Hill Neighborhood Association, staff, individual or any related organization.

I understand that the information to be published or posted does NOT include my child's personal identifiable information such as my child's last name, address, phone number etc.

PARENT'S SIGNATURE

DATE

PARENT'S NAME (PRINT)

PLEASE READ; THEN, KEEP THE FOLLOWING PAGES FOR YOUR RECORDS

PROGRAM OVERVIEW

Murray Hill Neighborhood Association provides children with safe and enriching community summer programs that offer a time of storytelling from God's Word, youth mentorship, constructive and creative activities, organized team sports, supervised study and classroom time, academic tutoring, recreation, kids computer programming, extra curricular activities and family support in a nurturing Christ-centered environment. In order to provide the highest quality service, we ensure quality staff and support systems with periodic program evaluation by the board of the Association.

PROGRAM HOUR (4 days per week)

Morning "Community Enrichment" Program begins 8am and ends 1pm. Breakfast is 8-8:30am. The afternoon session begins 1pm and ends 6pm. (Extended hour is available for an additional price.)

****There are NO regular sessions held on field trip days***

Program Contact – please call these 3 people any time you wish to reach the program

Program Director: Renee Choong (中文) - 631-974-1896
Coordinador de padres españoles: Kimberly Cardona: 646-248-1067

Daily Schedule

8-830am: BREAKFAST

8:30-12:30PM: Sports, Team Games, Organized Activities & Fun, Lesson Based Social-Emotional Learning and forging valuable human experiences.

12:30 – 1PM: LUNCH

1PM: DISMISSAL TIME

1 – 2PM: HORIZONTAL HOUR: rest, quiet reading, board games, nap.

2PM – 5:50PM: AFTERNOON SESSION: grade level classrooms: math lab, extensive reading, writing mechanics, vocabulary acquisition, and recreation.

6PM: DISMISSAL TIME:



FIELD TRIP GENERAL POLICIES (7 trips): **Regular morning and afternoon programming shall NOT be provided on trip days.** The trips usually last from 7am to 6pm. (Some trips may last until 10pm.) Trip participation is based on a first come, first serve basis; space is limited so register as soon as possible. Free lunch will be provided on some trips, but not on others. Please see trip schedule to find out which trips you would need to provide lunch for your child. For trip participation, an MHNA SP T-SHIRT is required (\$10).

FINANCIAL POLICY 2020

Morning Monthly Enrollment Fee: \$99 for July (7/6 - 7/31); \$99 for August (8/3-8/21).

Weekly installments shall not be accepted, nor shall any fraction of the enrollment fee be negotiated. The enrollment fee is a *flat rate* covering only the weekdays within a respective month. **The days covered by the July enrollment fee payment shall not extend into August under any circumstances.**

For a student to attend any day, week, or set of days or weeks within the month of July, an enrollment fee of \$99 must be paid on the first day of attendance. The same policy applies to the month of August.

Afternoon Program Tuition: \$110 per week.

Afternoon Part Time Registration: 1 – 3 days per week, \$35 per day.

Afternoon Registration Fee: \$50. Applies if child registers for afternoon only.

Trips: Each trip will have its own fee. All trip payments are due at designated due dates. Failure to pay by the due date will result in your child not being guaranteed a spot on the trip.

Payments: All money is due up front before a student attends the program. Failure to pay will result in student not being allowed admission into program.

Sibling Discounts: Applies to Afternoon tuition only. 10% off per additional child.

Transportation: One - way transportation from Summer Program Site to student's home at 6PM is available at affordable rates.

Afternoon Snack Fee (optional): Daily afternoon snack will be offered for a \$5 per month add-on fee.

Refund Policy

Tuition is neither refundable nor transferable. However, pending MHNA administration decision, it may be credited to a student's account and applied for the following week or month within the same summer school year. The credit will expire on the last day of Summer Program. It is transferable to a sibling in the same summer school year.



GENERAL POLICIES

LATE PICK-UP FEES

Any child pick up after 1:05pm or 6:05pm will be subject to a \$5 per 15 min late fee (\$20 per hour). If you will be late to pick up your child, please notify the Parent Coordinators beforehand.

BREAKFAST POLICY

Breakfast is served 8-8:30am. Breakfast will NOT be provided after 8:30am sharp. Please make sure you drop off your child prior to 8:15 if you would like breakfast.

SIGN OUT & BLUE CARDS

To ensure the safety of every child entrusted to MHNA Afterschool Program, all persons intending to pick up a child must sign out at the front entrance. On the blue card forms please indicate the names of all persons who will be authorized to pick up your child. Any person not on your child's blue card will be considered unauthorized to pick up your child. MHNA reserves the right to prevent all unauthorized persons from picking up a child. **Anyone who comes to pick up a child must show proper identification.**

ABSENCES

Please notify the Parent Coordinators if your child will be absent from the program on any day.

CELL PHONES / ELECTRONICS

Smartphones, electronic devices, video games and any devices that have internet access will not be permitted for use by any students during Program hours. If such devices are found, they will be confiscated and returned promptly to parents. If your child needs a smartphone for emergencies, please notify us verbally, by text message or writing and see that it is kept in his/her backpack to be used only when absolutely necessary. If you must speak to your child during after school program hours, we kindly ask that you call the Parent Coordinators. **All cell phones of children must be checked in at the front entrance daily.**

DISCLAIMERS: MHNA SUMMER PROGRAM IS NOT RESPONSIBLE FOR LOST PHONES OR FOR ANY OTHER LOST PERSONAL ITEMS (SUCH AS ELECTRONICS, TOYS, AND JACKETS).

DISMISSAL FROM PROGRAM BASED ON BEHAVIORAL INFRACTION

A student who commits a serious behavioral infraction of the student code of conduct is subject to immediate dismissal from MHNA Summer Program. However, most times, a student involved in a serious behavioral infraction will be referred to the MHNA board of trustees for evaluation or assigned disciplinary monitoring. When a student is dismissed from MHNA SP, parents are responsible to pay tuition for all days a student was in attendance. Any residual tuition, beyond the last day of attendance, will be refunded.